

## Request for Event/Program Support

Today's Date: \_\_\_\_\_

Requesting:  Grant  Volunteers  Sponsorship  Non-Cash Donation

Organization Requesting Support: \_\_\_\_\_

What is the purpose of your organization? \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Event/Program: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Event Location: \_\_\_\_\_

Brief description/mission of event/program: \_\_\_\_\_  
\_\_\_\_\_

How does this event/program relate to one of Triumph's strategic focus areas? \_\_\_\_\_  
\_\_\_\_\_

Average or expected attendance at event \_\_\_\_\_

Other major sponsors \_\_\_\_\_  
\_\_\_\_\_

Is your organization not-for-profit?  Yes  No

Does your organization have 501(c)(3) designation?  Yes  No

Does your organization have any officers or decision makers who are Triumph Enterprises employees?

Yes  No If so, who are they? \_\_\_\_\_  
\_\_\_\_\_

Comments/additional information (optional) \_\_\_\_\_  
\_\_\_\_\_

**Please submit completed form along with supporting documents to:**

Community Outreach and Giving Support (COGS) Committee, HR Department

Triumph Enterprises, Inc.

8229 Boone Boulevard

Suite 750

Vienna, VA 22182

Email: [info@triumph-enterprises.com](mailto:info@triumph-enterprises.com)

Fax: 888-950-5604 \*\*\*To be considered, requests must be received at least 90 days prior to event.\*\*\*